



NATIONAL ENDOWMENT FOR THE

Humanities

DIVISION OF RESEARCH PROGRAMS

Responsibilities of NEH Fellows at Independent Research Institutions (FPIRI Program)

The following conditions apply to recipients of fellowships funded in whole or in part by the National Endowment for the Humanities (NEH) and administered by independent research institutions. Program staff is available to assist with questions about the fellowships, the hosting institution, and the responsibilities outlined below. Contact Jennifer Untalan, Program Analyst, juntalan@neh.gov, 202-606-8389; or Stefanie Walker, Senior Program Officer, swalker@neh.gov, 202-606-8478.

1. As a recipient of an NEH fellowship, you must devote **full time** to your research project and may not accept teaching assignments or undertake any other major activities during the tenure of your award.

Activities outside the United States: Fellows undertaking research outside the United States must consult with the award-making institution to ensure that the necessary passports, visas, or other required documents are secured for entry, residency, and permission to conduct research in foreign countries, as appropriate. You must notify the institution if a permit is denied or revoked after an award has been issued, or if an unforeseen circumstance, such as a natural disaster or political turmoil, prevents you (or threatens to prevent you) from carrying out your project. NEH and the institution do not assume responsibility for fellows' compliance with the laws and regulations of the country in which work is to be conducted. You should consult the updated travel advisories and warnings issued by the State Department by calling 202-647-5225 or online at <http://travel.state.gov/>.

2. Tenure must be **continuous** and last from four to twelve months; however, an individual fellowship may be split between two NEH-funded institutions with the agreement of those institutions. If you are offered an NEH award by another institution and wish to split the fellowship tenure between the two, you must notify both institutions and receive their agreement to the plan, so that the institutions can adjust the respective stipends (see number 4 below).

Residential NEH fellows are expected to remain at the center during their entire fellowship tenure. If you are obliged through special circumstances to depart before the end of the tenure period, you will receive a pro rata share of the stipend. The same pro rata payment policy applies if a nonresidential NEH fellow is unable to work on his or her project full-time for the full tenure of the fellowship.

3. As an NEH fellow, you may hold other fellowships or grants during fellowship tenure, including sabbaticals and grants from your own institution, as long as the host institution agrees. However, you **may not hold a concurrent NEH award**, because your work on an NEH-FPIRI fellowship must be full-time and continuous. If you are the project director of or a participant on an NEH award that overlaps with your FPIRI-funded fellowship, you must contact the staff of the program that awarded the other (non-FPIRI) grant, as well as

the FPIRI staff. You will typically be able to defer or extend the other (non-FPIRI) grant.

Note for potential NEH Summer Stipends applicants: An NEH-FPIRI award constitutes a major fellowship as defined in the [Summer Stipends guidelines](#) and should therefore not precede a Summer Stipend application by less than three years.

4. NEH stipends are **\$4,200 per month**. You may receive additional support for the proposed tenure period, for example, from the hosting center, another public or private source, or your own institution, but you must report that support to the institution awarding the NEH fellowship. Hosting institutions must disclose any deductions from the NEH stipend when they offer an award to a fellow.

5. Upon completion of tenure, you **must fill out a brief online questionnaire** about your activities and accomplishments and submit it to NEH's Division of Research Programs at <https://securegrants.neh.gov/Misc/CentersEvaluation.aspx>. Please note that the information you provide will not be shared with your host institution but will be used in evaluating future applications by the institution.

6. NEH-supported fellows must send **one copy of all products**—books, videos, CD-ROMs, etc.—resulting from research supported by the NEH award to

National Endowment for the Humanities
Attn. Jennifer Untalan
Fellowship Programs at Independent Research Institutions
400 Seventh Street, SW
Washington, DC 20506
202-606-8200

You are responsible for sending a copy of any grant products to NEH. Your host institution may also request copies of grant products. Host institutions do not send grant products to NEH, so individual fellows must do so.

Scholarly articles may be submitted electronically to juntalan@neh.gov or fpiri@neh.gov.

If your book, article, or other product wins a prize or other recognition, please let us know.

7. You are responsible for ensuring that all scholarly articles, books, websites, and other publications resulting from your award contain an **acknowledgment of NEH support**. (The NEH logo can be downloaded [here](#).) The acknowledgment must include the following statement: “Any views, findings, conclusions, or recommendations expressed in this [publication/program/video/website] do not necessarily reflect those of the National Endowment for the Humanities.”